

**MINUTES OF THE  
SOUTH OGDEN CITY COUNCIL MEETING  
Tuesday, December 15, 2015 – 6:00 p.m.  
Council Chambers, City Hall**

**COUNCIL MEMBERS PRESENT**

Mayor James Minster, Council Members Brent Strate, Sallee Orr, and Russell Porter

Note: Council Member Wayne Smith came later in the meeting.

**COUNCIL MEMBERS EXCUSED**

Bryan Benard

**STAFF MEMBERS PRESENT**

City Manager Matt Dixon, Police Chief Darin Parke, Fire Chief Cameron West, Parks and Public Works Director Jon Andersen, Finance Director Steve Liebersbach, Human Resource Specialist Doug Gailey, City Planner Mark Vlastic, and Recorder Leesa Kapetanov

**CITIZENS PRESENT**

Jim Pearce, Jerry Cottrell, Austin Miller

**I. OPENING CEREMONY**

**A. Call to Order**

Mayor Minster called the meeting to order at 6:02 pm and entertained a motion to convene.

**Council Member Porter moved to convene as the South Ogden City Council, followed by a second from Council Member Strate. In a voice vote Council Members Strate, Orr, and Porter all voted aye.**

**B. Prayer/Moment of Silence**

The mayor invited everyone to participate in a moment of silence.

**C. Pledge of Allegiance**

Council Member Porter led everyone present in the Pledge of Allegiance.

Mayor Minster excused Council Member Benard and City Attorney Ken Bradshaw who were both unable to attend the meeting that evening. He then announced it was time for public comments. He asked those who wished to comment to limit their time to three minutes.

**II. PUBLIC COMMENTS**

No one came forward to comment.

**III. RECOGNITION OF SCOUTS/STUDENTS PRESENT**

Tristan Gervet from Roy High School was in attendance to fill a requirement for his US Government Class.

**IV. CONSENT AGENDA**

**A. Approval of December 1, 2015 Council Minutes**

**B. Approval of November Warrants Register**

Mayor Minster read through the consent agenda and asked if there were any questions. The Council had no questions or concerns. The mayor called for a motion to approve the consent agenda.

**Council Member Orr moved to approve the consent agenda, items A and B. The motion was seconded by Council Member Porter. In a voice vote Council Members Porter, Orr, and Strate all voted aye.**

The consent agenda was approved.

At this point in the meeting, Council Member Smith arrived. Mayor Minster asked Council Member Smith to remain standing and presented a plaque to him in recognition of his eight years of service on the South Ogden City Council. The audience joined in the recognition by applauding Council Member Smith.

**V. DISCUSSION / ACTION ITEMS**

**A. Consideration of Ordinance 15-25 - Amending Title 10, Chapter 3 of the City Code Having to Do With Planning Commission Voting Procedures**

City Manager Dixon explained that a conflict between the City Code and the Planning Commission's Rules of Procedure had been found by staff. The Planning Commission had determined the Code should be amended to be in line with the Rules and Procedures. This ordinance did that.

Council Member Strate asked about the portion of the code concerning the rate of pay for the commissioners. City Recorder Leesa Kapetanov explained the actual rate had been removed so that the ordinance would not have to be changed every time the rate changed; the rate of pay was specified in the Consolidated Fee Schedule.

There were no more questions. Mayor Minster called for a motion.

**Council Member Porter moved to adopt Ordinance 15-25, followed by a second from Council Member Orr. The mayor asked if there were further discussion, and seeing none, he called the vote:**

<b>Council Member Porter-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Smith-</b>	<b>Yes</b>

**Ordinance 15-25 was adopted.**

**B. Consideration of Previously Tabled Ordinance 15-27 - Amending Title 10, Chapter 11 Having to Do With Planned Residential Unit Developments (PRUD)**

City Planner Mark Vlasic said he had looked into the Council's concern about the R-2 zone in the PRUD ordinance. His approach had been to look at the intent of the General Plan and weigh whether the elements of this ordinance met that intent or not. The largest R-2 zone was located in the older area of the City, and the General Plan indicated the intent of the area was preservation and to maintain the character of the existing neighborhoods. In that sense, a PRUD with smaller size requirements for an R-2 zone in that part of the City was a good tool. He did point out that Ogden City's PRUD ordinance, off of which South Ogden's was modeled, required a five acre minimum rather than one.

Mr. Vlasic said the question that needed to be answered was which acreage would better meet the intent of the General Plan and did the Council still see the intent of the area as preservation or did they now see it as redevelopment. If the intent was redevelopment, as it was in the nearby commercial areas of downtown, the General Plan needed to be changed. One approach may be to remove the R-2 zone altogether from the PRUD ordinance and instead attach it to the Multiple Buildings On A Single Lot ordinance.

Council Member Strate said he was concerned with the density of the R-2 PRUD's in the City and the lack of parking in them. Council Member Porter asked if there would be any issues with removing the R-2 zone from the PRUD ordinance. Mr. Vlasic said he did not see any. The Council discussed various aspects of density and development in the various zones. They also discussed how the form based code being considered in the downtown area of the City would affect residential development. Mr. Vlasic said he would like to see staff revisit the General Plan and clearly lay out the intent of each area of the City. Council Member Orr expressed her concern that the area would be developed in apartment buildings; she wanted to make sure the code encouraged single family homes.

City Manager Dixon said it sounded as if the Council wanted the form-based code to expand and include the R-2 area that was of concern. Council Member Strate said staff may also want to look at the R-1-6 zones as well.

The Council then discussed what they wanted to do concerning that evening's proposed ordinance. Council Member Porter suggested they pass it but with the R-2 zone removed. There was no more discussion. The mayor called for a motion.

**Council Member Porter moved to adopt Ordinance 15-27 but removing the R-2 zone as an allowed zone for a PRUD. The motion was seconded by Council Member Smith. Mayor Minster asked if there were further discussion, and seeing none, he made a roll call vote:**

<b>Council Member Porter-</b>	<b>Yes</b>
<b>Council Member Smith-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>

**The motion passed.**

**C. Consideration of Ordinance 15-30 - Setting the City Council Meeting Schedule for 2016**

City Manager Dixon said this ordinance would fulfill a state statute requiring that the Council set the meeting schedule on a yearly basis. Staff recommended the schedule remain the first and third Tuesdays of every month at 6 pm.

There were no questions or comments from the Council, so the mayor called for a motion to approve Ordinance 15-30.

**Council Member Strate moved to adopt Ordinance 15-30, setting the meeting schedule for 2016. Council Member Orr seconded the motion. The mayor asked if there were further discussion and receiving no response, he called the vote:**

<b>Council Member Strate -</b>	<b>Yes</b>
<b>Council Member Orr -</b>	<b>Yes</b>
<b>Council Member - Porter</b>	<b>Yes</b>
<b>Council Member Smith -</b>	<b>Yes</b>

**Ordinance 15-30 was adopted.**

## **VI. DEPARTMENT DIRECTOR REPORTS**

### **A. Parks and Public Works Director Jon Andersen – Update on RAMP Grants**

Mr. Andersen informed the Council the applications for RAMP Grants were due January 15. The Arts Council would meet on January 5 to discuss the City's application for a shade structure and electrical wiring for the Nature Park Amphitheater. It would be applied for through the Arts and Museums RAMP Grant process. Mr. Andersen had received bids for the project that were between \$52,000 and \$58,000. The difference between the two numbers was whether additional wiring around the outside of the amphitheater for future lighting was included or not.

Staff was also applying for three more grants through the Recreation and Parks RAMP Grant process. The first on the priority list was the restroom at the junior high which would cost approximately \$237,374. The City would pay \$56-60,000 of that amount; Weber County School District would contribute the same, leaving the requested grant amount at approximately \$118,000.

The second priority on the list was the dog area. It would include landscaping and installing some dog play features. The cost ranged from \$17,000 to \$31,000, the difference being whether sod or hydro seed was installed. If the park were hydro seeded, it would cost less, but the park would have to be shut down for a year to let the grass grow, whereas if it were sodded, it would only have to be closed for about four weeks.

The last on the priority list was a fitness area at Friendship Park. The cost for the fitness area would be between \$67-70,000. That included the installation of the equipment and any cement that would have to be poured. It did not include any major sprinkler repair, but Mr. Andersen felt the City could do any needed sprinkler repair in house.

Council Member Orr said she did not feel the dog park should be prioritized before the fitness station. Mr. Andersen asked if they would like to discuss the priorities again on January 5. City Manager Dixon suggested they put it on the agenda and discuss it again. Staff would also have all the costs and information available for the Council to review at that time.

Council Member Strate asked if staff had heard anything about grants for sidewalks for which the City had applied. Mr. Andersen said he had not heard anything back concerning the grants.

### **B. Chief Parke – Active Assailant Report**

In light of recent events, the Chief had felt he should report to the Council on the City's ability to respond to an active assailant. He said that although the media wanted to know the reason behind an active assailant attack, it was not the police department's job to find out why, but just to stop the assailant. Once an attack took place, the first thing the department assumed was that the incident would not be isolated to one location, but that the attack was well planned out and there was a likely possibility of attacks at more than one location. Since SWAT teams had long response times, it was up to the line officers on duty to show up prepared and ready to deal with the issue. In April of 2013, the Council

had approved the purchase of equipment that would allow the responding officers to be protected and prepared to deal with active assailants. The equipment included a protective vest with pockets that contained an extra magazine and first aid equipment. It also included a ballistic helmet, sledgehammer, pry bar, and bolt cutters. The cost had been about \$14,000 which amounted to about .85 per resident. Chief Parke thanked the Council for allowing the department to spend the money to purchase the equipment. He also reminded the Council and the public that there was active assailant information on the website.

## VII. REPORTS

### A. City Council Members

**Council Member Porter** – felt the Old Fashioned Family Holiday had a good turnout and expressed his appreciation to the sponsors. He also thanked the Youth City Council for their help. He concluded by thanking Council Member Smith for his friendship and service; he would miss him.

**Council Member Orr** – dittoed what Council Member Porter had said concerning Council Member Smith.

**Council Member Strate** – thanked Council Member Smith as well. He then asked if City Manager Dixon would like the Council to email him ideas for the retreat. Mr. Dixon said that would be fine. Mr. Dixon said his main objective for the retreat was that when they left, everyone would have a clear understanding of the goals the Council had for the next 1-3 years. If there were other things that needed to be discussed, he felt they should be scheduled for a work session in the coming months. He was trying to schedule a facilitator to help with the retreat. There was further discussion on the retreat and what it would entail. Council Member Strate mentioned several items that were important to him, including safe routes to schools, funding the road plan, and code enforcement.

**Council Member Smith** – asked Parks and Public Works Director Jon Andersen to thank his employees for working so hard the last few days. He also asked if a traffic study at 42<sup>nd</sup> and Madison had been completed. Chief Parke said it had been done and they had concluded that there did not need to be a 4-way stop at the intersection, but it should have painted pedestrian crosswalks. Council Member Smith then thanked everyone for the opportunity to serve on the Council.

**Mayor Minster** – Commented that the Old Fashioned Family Holiday had been well attended and he had enjoyed the Santa Claus. He also reported the Senior Center would be having their Christmas Dinner on Monday, December 21, and said if anyone would like to help they needed to be at the Center at 11:00 am. The mayor then reminded everyone of the annual Christmas breakfast in the EOC on December 23. He concluded by wishing everyone a Merry Christmas.

- B. City Manager** – asked if ten minutes would be enough for each council member to give their report at the upcoming retreat. Council Member Orr suggested they submit the topics they were most interested in discussing and then determining which ones were common among them all, e.g. sidewalks. Council Member Strate said he would rather figure out beforehand what to talk about as well, then he would not need to take ten minutes to list the things he was concerned about. Mr. Dixon said that would be a good idea, however he would still like to give each council member some time in case they had something they were really passionate about and wanted to get the others on board with them. He would still allot ten minutes for each council member.

Mr. Dixon then spoke to the Council about the venue for the retreat. There was some concern that the current venue was a bit overwhelming and they could accomplish more somewhere else. He said the venue may change. City Manager Dixon then explained that the department heads, instead of doing a year end presentation, would like to schedule some one-on-one time with each of the council members during the month of January. Mr. Dixon would send out a list of available times in a future email.

C. **City Attorney Ken Bradshaw** – not in attendance.

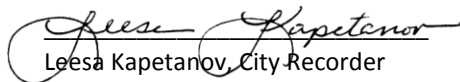
VIII. **ADJOURN**

Mayor Minster noted there were no more items on the agenda and called for a motion to adjourn the meeting.

**Council Member Smith moved to adjourn, followed by a second from Council Member Porter. All present voted aye.**

The meeting adjourned at 7:39 pm.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Council Meeting held Tuesday, December 15, 2015.

  
Leesa Kapetanov, City Recorder

Date Approved by the City Council \_\_\_\_\_ January 5, 2016 \_\_\_\_\_